

**Litchfield Town Facilities Committee  
Bantam Annex  
80 Doyle Road, Bantam  
Special Meeting  
April 6, 2016**

A Special Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, April 6, 2016 at 7pm.

**Present:** William J. Buckley, Chairman; John Langer, Vice Chairman; Edgar Auchincloss, Lynne Brickley, Peter Ebersol, Mitchell Fishman, Gary Waugh, Jeffery Zullo and Alternates Lisa Losee and Lynn Stone.

**Absent:** Ann Combs, Robert Petricone and David T. Wilson.  
Also present was First Selectman Leo Paul.

**Call to Order:** Chairman Buckley called the meeting to order at 7:01pm.

**Review of Consultant Submittals:** Bids were received from the following firms: DRA Architects, Friar Associates, Silver Petrucelli, Quisenberry Arcari Architects, Fletcher Thomson, Stantec, Svigals & Partners, and O’Riordan Migani Architects. The Committee discussed each firm. Mr. Zullo made a motion to approve the Committee’s selection of DRA Architects for a Space Utilization and Educational Needs Study. Mr. Waugh seconded the motion. Mr. Zullo amended the motion to authorize the contract with DRA Architects to be negotiated by Chairman Buckley, First Selectman Paul, and the architect. Mr. Waugh seconded the amendment to the motion. Ms. Brickley moved to call the question. There were six yeas and three neas to call the question. There were six yeas and three neas to approve the motion as amended. The motion passed.

**Separating School Buildings from Non-school Buildings:** Mr. Waugh made a motion to charge architect John Martin with preparation of a final report detailing findings from the Town Hall Building Committee, and to submit a proposal for presentations and informational sessions. Mr. Zullo seconded the motion which was unanimously approved.

**Adjournment:** Chairman Buckley adjourned the meeting at 8:45pm on a motion by Mr. Zullo, seconded by Ms. Brickley and unanimously approved.

Respectfully submitted,

Alissa Bumstead  
Recording Secretary